

Select Board Meeting
September 23, 2025
Andover Town Hall, 6:06 p.m.

Posted agenda is subject to change

MEETING ATTENDANCE

Selectboard Members:

Brian Mills (BM) & Justin Thacker (JT)

Secretary to the Board:

Susan Mills (SM)

Department Heads:

Town Clerk – Melinda Averill

Treasurer – Amber Cooper

Board Members: None

Citizens: David Gallant, Reporter Rose Lincoln

MEETING CALLED TO ORDER & FLAG SALUTE: 6:06 p.m. By Brian Mills

SELECT BOARD UPDATES

Brian

- Josh H passed his truck driving test today!
- Multi-use court and Town Hall parking have been paved; concerns on lip of ramp will be addressed with Road Commissioner
- Roger Sabin, John Emery and Dirk MacKnight put up nets and lined the multi-use court for pickleball

Justin

- Daniel from Brann and Isaacson will send an invitation via Zoom on Wednesday, October 8th at 11 a.m. - to share their services as a whole
- Second informal meeting on the Solar Moratorium with about 25 folks present was held prior to this meeting and the board will discuss who will serve on the committee tonight
- Per Tripp sent an email with updates on the Highway Dept and stuff he is working on

CITIZEN REQUESTS/ANNOUNCEMENTS – *follows Roberts Rules of Order*

- None

MEETING MINUTES APPROVAL

Discussion – Board to review the 9/19/25 minutes and vote on them next meeting.

WAGE WARRANT #13

Motion to pay Wage Warrant #13 made by BM / seconded by JT

Discussion - Payroll

Vote - Carried

Motion to pay Adjusted Wage Warrant #12 in the amount of \$4,407.53 additional fees of \$956.83 for a new total of \$5,364.36 made by BM / seconded by JT

Discussion – September taxes

Vote - Carried

FINANCIAL WARRANTS

1. **Motion** to pay the Andover Historical Society \$2,000 made by BM / seconded by JT
Discussion – Article at Town Meeting
Vote – Carried

2. **Motion** to pay Andover School \$107,742.00 made by BM / seconded by JT)
Discussion – (JT) receiving questions from citizens: is the school budget is more than the town budget? (BM) it has been historically been higher the last 10 years (JT) so since we went independent? (BM) yes
Vote – Carried

3. **Motion** to pay AVCOG Dues from \$1,878.98 made by BM / seconded by JT
Discussion - None
Vote – Carried

4. **Motion** to pay CMP in the amount of \$1,448.52 made by BM / seconded by JT
Discussion - None
Vote – Carried

5. **Motion** to pay Elan the amount of \$\$1397.45 made by BM / seconded by JT
Discussion – Credit Card Company, multiple departments use
Vote – Carried

6. **Motion** to pay Mainland in the amount of \$4,900 made by (BM / JT)
Discussion – Surveyed cemetery lot, BM been communicating with them on setting markers, concerned with those between the cemetery and the campground, all Town owned Properties have been surveyed recently.
Vote – Carried

7. **Motion** to pay MMEHT in the amount of \$1,796.90 made by BM / seconded by JT
Discussion - None
Vote – Carried

8. **Motion** to pay Med-Care in the amount of \$2,695.00 made by BM /seconded by JT
Discussion - None
Vote – Carried

9. **Motion** to pay Mowatt Paving in the amount of \$38,685.00 made by BM / seconded by JT

Discussion – (BM) Multi-use court and Town Hall parking lot area, Per was very helpful with these two projects and having to remeasure; additional paving so it may be a bit more than the quote for paving right up to the State right away on Elm Street; we raised \$25K and the invoice came under the estimates provided (AC); approached by Dirk about money left over if we could use it to reseal it in the spring vs. raising it again

Vote – Carried

10. **Motion** to pay Oxford County Treasurer in the amount of \$164,443.00 made by BM / seconded by JT

Discussion – up by approximately \$42K

Vote – Carried

11. **Motion** to pay RHR Smith in the amount of \$2,240.00 made by BM /seconded by JT

Discussion - None

Vote – Carried

12. **Motion** to pay remainder of Warrant #13 made by BM / seconded by JT

Discussion - None

Vote – Carried

DEPARTMENT HEAD REPORTS

Town Clerk – Melinda Averill

- 1) we have one person who has taken out papers for Select Board
- 2) inquired on backpay voucher submitted (address as agenda item)

Treasurer – Amber Cooper - None

BOARD/COMMITTEE REPORTS

None

OLD BUSINESS

1. **Paving & Parking Lot Markings**

Discussion – Done

2. **Town Office Flooring/Subflooring Costs**

Motion to pay for the Town Office sub floor for a total estimated cost of \$13,000 made by BM and second JT

Discussion – by the bathroom, we have been long enough

Vote - Carried

3. **Town Clerk Back Pay**

Discussion – BM requested a stand along meeting with neutral 3rd parties to resolve; (JT) want to do the ethical thing, set time aside to do that. MA noted there was a previous Executive Session and a decision was made and the Town Meeting minutes were approved – see meeting tape for additional conversation.

4. **Cell Phone Estimates**

Motion to authorize the Road Commissioner to contract with either US Cellular or Verizon up to \$90 per month for a cell phone made by BM/ seconded by JT

Discussion – MA- has a policy on cell phone for other town employees been worked on? JT – our former board member was working on that so it will be a while before we get to it.

Vote - Carried

NEW BUSINESS

1. **Solar Informational Hearing** – (JT) follow up meeting held today prior to select board meeting.
2. **March Town Meeting** – BM we need to make a sincere effort to get this date changed if it is something the board wants to get on contractor lists; (JT) this would be March of 2027? (AC) would need to be a calendar year to be able to use the funds we don't have the money yet because we don't have the taxes; (BM) we have used a TAN note to get us into March; MA – O'Donnell's seem to need a 3-month window to configure so if moving to March, by June it should be done. BM – how would it work for December (2025)? (MA) it wouldn't because O'Donnell's is doing a full year commitment and next year we could do a half year commitment until December 2026. (JT) it always in March, did we move it because of school? (BM) I think it was part of it, we were told we couldn't be different, but we have since learned we can be
3. **Upton Road Culverts**
 - (BM) Last fall about 10 culverts were not under the FEMA work, but under the FEMA work financially, we may want to do an Informational Meeting on this and appropriate for them at the next Town Meeting; no paving over the new culverts will take place this year due to timing, these culverts should be changed if we are going to pave over them – approximately over \$180K even though it may change by next year
4. **Ramp Concerns**

(BM) We should get quotes to redo ramps at the Town Office and at the Town Hall; (JT) if we are not ADA compliant do we want to make the ramp priority over the other work at the Town Office? Board – to provide secretary bids specs to post bids for ramps

OTHER BUSINESS

Bangor Savings Authorization Updates

Discussion – (SM) Corporate handles all the resolutions and the Treasurer has had some issues with them getting contact information removed ie old emails – (AC) they will send the documents to sign vs doing it via email so add Susan Mills as our secretary. (JT) Should we wait until we have a 3rd select board to do it all at the same time? (AC) they recommended we move forward with Susan having a new position

Motion to approve Cathy Stanley, Jackie Gammon, Joan Forrester, Tawny Learned, Hillie Bills, David Gallant to the Solar Moratorium committee made by BM, seconded by JT

Discussion – if we move forward with this many people it is going to be difficult, (JT) – with the Town Manager we didn't put a restriction on members; will need to have rules of order to get through with so many members; (MA) do you want them to be registered voters?

Vote – Carried

AGENDA ADJUSTMENTS:

1. Temporary Highway Employee

JT - Per had questions regarding Temporary Employee pay, (JT) based on criteria do we sit down and have another interview or arranged a sit down for next Tuesday night? BM (yes) – He is up for a review in 90 days

2. Town Hall Christmas Concert Request

JT - Pete Coolidge reached out to ask about renting the Town Hall for Christmas Concert. (MA) He paid for the fuel for two days used last year, he will need to fill out a building use form – he did last year. BM – we will vote on the request as soon as he has made out the paperwork. Form will be provided by MA next week.

3. Property Use Form – Common Folk

Motion we send a Town Property use form to the Common Folk for property use of the Town Common made by BM /seconded by JT

Discussion: Secretary to send it to the group to fill out

Vote - Carried

MEETING ADJOURNMENT

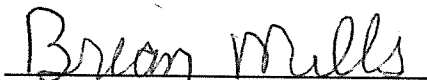
Motion to adjourn meeting at 7:12 p.m. made by BM and seconded by JT

Discussion – None

Vote - Carried

Full meeting audio available upon request: SM-MTG-Minutes (date of meeting).pdf

**Signatures needed or information included*



Brian Mills, Chair

Date: 9-30-25



Justin Thacker