

**Select Board Meeting**  
**November 4, 2025**  
**Andover Town Hall at 6 p.m.**

**Meeting Attendance:**

Select Board Members

Brian Mills (Chair-BM) and Justin Thacker (JT)

**Department Heads**

Per Tripp (PT)-Road Commissioner

**Board/Committee Members**

Mary Cloutier (MC)-Rec Committee

**Citizens**

None

**Meeting called to order** by BM at 6:01 p.m.

**Select Board Updates**

Justin

- Town Office Renovations have begun
- Thank you to Swasey, Inc. for letting us use their trailer for storage during renovations
- The next Informational Meeting for the Solar Ordinance is Tuesday, December 9<sup>th</sup> at 6 p.m. at the Town Hall
- Today is Election Day and hopefully we will have a third person serve as a Select Board Member

Brian

- Signed paperwork for Cross Street Grant
- Yesterday we received a check from FEMA for \$270,000
  - The Town of Andover will approximately have to pay \$430,000 for their part of the monies due for storm damage

**Citizen Requests**

None

## Department/Committee Reports

Mary Cloutier (MC – Recreation Committee Member)

- MC wanted to know why the Rec Committee was put on the agenda for a Select-Board Meeting.
  - JT replied that Rec Committee Chair Carol Emery came to the Town Office and made a request to be on the agenda for Select-Board Meeting
- MC asked if we have reviewed the Rec Committee minutes for October 16<sup>th</sup> and the draft that she proposed for the Rec. Committee Policy.
  - JT and BM both replied that both documents had been reviewed.
- MC also wanted to know what areas were the Rec. Committee supposed to maintain?
- MC reported that \$1,300 in the Rec. Committee budget was not enough and the current Rec. Committee policy is 12 years old and needed to be updated as soon as possible.
- MC asked if the Select-Board could send approval letters to Karen Thurston, Carol Emery, Claire Sessions, and to her

Per Tripp (PT - Road Commissioner)

- Gave an update on the 2005 town truck that is currently in the shop for repair. As suspected it did have a problem with the turbo. It also has a problem with the pushrods and the engine brake. We have already spent the \$4,200 approved for the repair without the turbo being fixed. PT is getting the estimate for the turbo repair, but he is thinking will be cost an additional \$3,000 to repair turbo
- Getting all trucks ready for the winter season
- The backhoe is at the Transfer Station. Unfortunately, the excavating part of the backhoe is not working properly. PT is going to take a look at the backhoe and see if it is something he and Matt Elliott can fix
  - The new truck should be ready in the Spring of 2026
- PT also has a possible candidate (Anthony Vitale) for the Seasonal Position for the Highway Department.
  - BM asked PT to have candidate fill out application and see if he is interested in having an interview with the Select Board
- The posts were put in the ground at the Multi-use Court
- Sand has been delivered and is ready for usage during the winter months
- PT is going to move the electronic speed limit sign down Main Street (Route 5) to Mr. David White's property
- Reported that the Cross Street Bridge has been posted for 25T limit (by MDOT/per requirement of MDOT)
- Lastly, the Upton Road potholes were fixed after a complaint was submitted

## **Meeting Minutes**

BM made a motion to accept the Meeting Minutes for October 28, 2025. JT seconded motion and the motion carried.

## **Financial Warrant #19**

- BM made a motion to accept Financial Warrant #19. JT seconded motion and motion carried.
- BM made a motion to pay Archies for \$4,376.41. JT seconded motion and motion carried
- BM made a motion to pay Eastern Salt \$8,201.35. JT seconded motion and motion carried.
- BM made a motion to pay Sec. of State \$2,534.68. JT seconded motion and motion carried.
- BM made a motion to pay Hussey and Sons \$8,300.00. JT seconded motion and motion carried.
- BM made a motion to pay Pine Tree and additional \$478. JT seconded motion.  
Discussion: JT said that we have already approved to pay them \$600 for services rendered, but they have asked for an additional \$478 for completion of services on Grant Assistance. The motion carried.
- BM made a motion to pay the remainder of Financial Warrant 19. JT seconded motion and the motion carried.

## **Wage Warrant #19**

- BM made a motion to pay Wage Warrant #19 of \$5,356.44, JT seconded and the motion carried
- BM made a motion to pay adjusted Wage Warrant #18 of \$5,417.98 with an additional amount of \$1,463.21 and \$2,566.37 (taxes) for a new total of \$9,447.56. JT seconded motion and motion carried

## **New Business**

- BM made a motion to accept McGuire Abatement. JT seconded motion and motion carried.
- BM made a motion to accept Homestead Request for Chris Roy. JT seconded motion and motion carried.
- BM made a motion to accept Homestead Request for Tracy Gammon. JT seconded motion and motion carried.

- BM made a motion to hire Mark Chaisson to shovel snow at the Andover Public Library with a salary of \$15.15 per hour. JT seconded the motion and the motion carried.
  - BM did state that Mr. Chaisson has also submitted an application for the part-time position at the Transfer Station. BM is going to talk with Mark Thurston about this position and applicant.

**Letters of Acceptance for the Rec. Committee members**

**Discussion** - Letters for the Recreation Committee Members Carol Emery, Mary Clouter and Claire Sessions were signed by the Select Board.

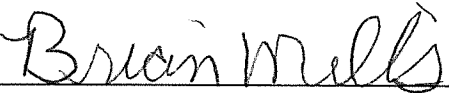
- BM is going to ask the Secretary to the Select Board to complete an Acceptance Letter for new Recreation committee member Karen Thurston to be signed next week

**Other**

The Secretary to the Select Board is going to register the new Select Board Member for the MMA course for New Elected Officials on November 20<sup>th</sup> (online course)

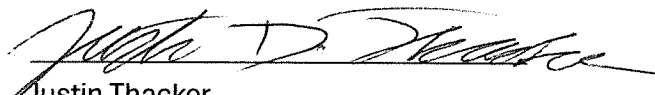
**Adjournment**

BM made a motion to adjourn at 7:13 p.m. JT seconded motion and motion carried.

  
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Brian Mills, Chair

Date: 11-13-25

  
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Justin Thacker