

Select Board Meeting Agenda
November 18, 2025
Andover Town Hall at 6 p.m.

Meeting Attendance:

Select Board Members Brian Mills (Chair-BM), Justin Thacker (JT), Fred Detheridge (FD)
Select Board Secretary - Susan Mills

Department Heads

Tim Johnson, CEO
Melinda Averill, Town Clerk

Board/Committee Members

None

Citizens

Beth Macaulay, Robert Todd
Jason Kuntz (Trotting Park/Madison Energy)
Margaret Madigan

Meeting called to order by BM at 6 p.m. followed by flag salute.

Select Board Updates

Justin

- Next week no meeting
- Solar Moratorium Meeting was held prior to this meeting, next meeting for this committee is December 2 at 4:30 p.m. to finalize presentation for the December 9th Informational Meeting. The deadline of Dec 11 is set for the moratorium, likely the Select Board will extend it to June 10
- Some progress on the Rec Committee policy (see date set to meet with the committee below)
- I did follow up with Eric about the resignation of the Animal Control Officer but have not heard back
- We need to do Sue's 90-day review (due end of October) but we were waiting for the election to take place; we will do it on 12/2/25 at the end of the meeting

Fred

- Emergency radio grant done and closed out at the State level, and we won't need to pay them back
- Will be attending the Elected Official Training via zoom on Thursday evening

Brian

- Spoke with gentleman at Northern Oxford Region Waste (meeting tonight) as it is obviously not a good night for us to attend. They will be meeting with whomever bought Archies and that company is interested in running Northern Oxford Region Waste and that could affect us drastically
- Citizen complaint regarding Farmers Hill Road to the cemetery is getting chewed up; I will ask Per to contact Swasey to give us his recommendation on it as it may need some fill. We are responsible for maintaining it as it is a cemetery right of way
- Our eval is down into the 60's and we need O'Donnell's to get going on a re-eval or the State will start hitting us. We may need to provide a downpayment to get on their schedule, I did speak with them several times this summer about getting on the list.

Citizen Requests

- Beth Macaulay & Robert Todd - we are here to state our interest in purchasing the old fire truck and paying for the Fire Truck at the Town Office. BM – we previously approved Jim selling it as he saw fit; you are all set to pay the purchase price as shared by Jim (\$2,000) at the Town Office

Department/Committee Reports

Town Clerk – Melinda

- Requested update on the progress on a Town Cell Phone policy, see discussion under Agenda item
- IT resources - still having issues with printing, wondering about calling another IT person if permission is needed; BM - only if we need to sign a contract vs an hourly rate. FD - There is a new driver for the copier and some folks have the old and the new one never was removed and we may need to do that; MA - the credit card machine is not working
- Was it the board's intention to also abate Puzzle Mountain Soapery? If so, I will create them for next week so we can delete the account
- Farrington tax issue – we are on week 3 waiting for a response (they are doing a re-val in Limington).

Meeting Minutes

Motion made to on to accept the Meeting Minutes for November 13, 2025 by BM, seconded by JT
Vote - Carried

Financial Warrant #21

Motion to pay Andover School the amount of \$107,742.00 made by BM, seconded by JT

Discussion – JT – I had someone say that it was only at 1% increase and the taxes went up for roads and excessive spending, but if my math is correct, it was up by 20%, we used to do \$95K every month and now it is \$107K to me that is more than a 1% increase, I realize the town budget superseded the school this year, which rarely happens, but the monthly budget we approve has gone up

Vote - Carried

Motion to pay Androscoggin Bank in the amount of \$270,804.40 made by BM, seconded by JT

Vote - Carried

Motion to pay CN Brown the amount of \$1,072.41 made by BM, seconded by JT

Vote – Carried

Motion to pay Med Care the amount of \$2,695.00 made by BM, seconded by FD

Vote - Carried

Motion to pay Steve Swasey, Inc. the amount of \$46,303.24 made by BM, seconded by JT

Discussion – Riprap at Culverts, etc. multiple things in this invoice

Vote – Carried

Motion to pay Hussey & Son final payment of \$8,400 made by BM, seconded by JT

Discussion – We were expecting the bill to be reduced as we did not end up building a gate/half wall and confirmed with contractor that the barrier costs would need to come from the building reno budget. He agreed. SM - they fixed the outside trim around the building at their own cost as it needed to be done as leaks were occurring; BM – do you think it would have cost us more to have

that done separately? MA - Yes, it would likely have costs us more than the \$400 wall; BM – I am OK paying them the full amount and paying for the ordered barrier.

Vote - Carried

Motion to pay the remainder of Finance Warrant #21 made by BM, seconded by JT

Vote - Carried

Wage Warrant #21

Motion to pay Wage Warrant #21 for \$6,392.04 made by BM, seconded by FD

Vote - Carried

Motion to pay to pay Wage Warrant #20 \$6,623.04 adjustment of \$1,405.93 for a new total of \$8,028.97 made by BM, seconded by FD

Discussion – November taxes - The highway pay vouchers storms between two employees we were at 40 hours of OT for the recent small storm.

Vote - Carried

Old Business

- **Maine Recovery Paperwork**

Discussion – BM – I need to review before signing.

- **Trotting Park Operating License**

Discussion – BM – (to Jason Kuntz) do you know anything about the big hole in the back lot, when you first started the project it was discussed if the Town could acquire that piece. JK – will give you my card and we can do an introduction and discuss it. We are not the landowners. BM - We may want it to dispose of brush, etc. as the State wants us to do something with it and we have a small footprint at the adjacent Transfer Station due to the lack of room.

Vote – Carried

- **Set Meeting Date with Rec Committee to Review Policy Changes**

Motion to meet with the Rec Committee on December 16 at 5 p.m. at the Town Hall made by BM and seconded by JT

Discussion – BM – Committee requests include inspection of playground, barrier between playground and road, contacting MDOT for permanent cross walk toward gas station from Newton Street and increase for members on the Purchasing policy, who is responsible for the Gazebo (Town) and previously appointment members vs putting it in front of the town. I did communication with Claire regarding the skating rink and she wants to go further to the left, closer to the fire station; FD – moving closer to the station is not relevant.

Vote – Carried

- **Stickney Abatement**

Motion to deny the abatement request from the Stickney on their Tree Growth penalty values for Map 14, Lot 54 as presented to us on recommendation provided by O'Donnell's made by BM and seconded by JT

Discussion - BM - it will now go to the Maine Board of Appeals, and they (O'Donnell's) will present the case on the value as we have it.

Vote – Carried

- **Cell Phone policy (DRAFT)**
Discussion – JT – On-going progress. The question in researching this is how much do we want to regulate cell phones? Do we add in a personal phone used during working hours or simply focus on Town purchased phone policy? BM – include language that says your personal calls can be subject to search; JT – for example spot check, history, is misuse or if concerns arise that will give us leverage to monitor, monitoring personal phone use is harder. FD - Town business usage only; MA – my thought is I don't want a Town phone, but I use my phone a lot for people and events that require I do for my job such as elections and taking pictures at the cemetery. JT – to try to prorate a usage is difficult, what is the safest thing to do is to use a Town phone. BM – let's focus on a Town-owned Cell Phone policy for the moment.

New Business

- **Abatement Request - Thew**
Motion to approve the abatement for Edward Thew, Jr. for a shed not owned by him made by BM and seconded by JT
Discussion – MA – will a supplemented tax bill go to Brad Best? BM - Yes, he will get one.
Vote – Carried
- **Budget Committee 2026 Appointments**
Motion to appoint Beth Macauley and Tim Learned to the Budget Committee made by BM, seconded by JT
Discussion – SM – what do you want to do about filling the required appointments? JT – keep checking with Pete and post it
Vote - Carried

Other

Agenda Adjustments

- **Solar Moratorium 180 Day Extension**
Motion we extended the Solar Moratorium another 180 days made by BM and seconded by JT
Discussion – JT – will need to extend it to get a town vote, we will need to meet earlier than we have been to meet the June 10th voting deadline; we cannot extend it again if we don't have a resolution to vote on in June and the previous ordinance becomes the stature again
Vote – Carried
- **Repair Sawyer Notch Road**
Motion made repair the Sawyer Notch Culvert by Swasey for \$8,400 in response to requested Anticipated Bids for this project in August 2025 made by BM, seconded by JT
Discussion – Amber emailed us and funding is available in designated roads; JT- this will leave us \$9,585 in designated roads account
Vote - Carried

Executive Session

- **Motion** we go into Executive Session for Personnel Matters 1MRSA 405(6)(A) at 7:26 p.m. by BM; seconded by JT
Vote - Carried

Exited Executive Session at 7:36 p.m.

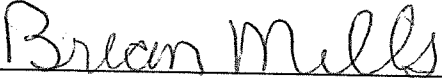
Motion we get the newly hired Highway Seasonal crew member a contract with the Town made by BM; seconded by JT

Discussion – Revise the contract made for a previous highway employee and get it signed
Vote - Carried

Meeting Adjournment


Motion made to adjourn at 7:37 p.m. by BM, JT seconded

Vote - Carried



Brian Mills, Chair

Date: 12-2-25



Justin Thacker



Frederick Detheridge