

**Select Board Meeting Agenda
December 9, 2025
Andover Town Hall at 5 p.m.**

Meeting Attendance

Select Board - Brian Mills (Chair-BM), Justin Thacker (JT), Fred Detheridge (FD - arrived prior to adjournment)
Select Board Secretary - Susan Mills (SM)

Department Heads

Janet Farrington, Librarian (JL)

Board/Committee Members

Sidney Pew, Planning Board Chair

Citizens

Eileen Pew (EP)

Tim Learned (TL)

- How does one get official committee or board meeting minutes?
 - BM – I can only speak for the Select Board, Recreation has started providing them to us; the Planning Board tapes their meetings but does not type them up, if they are requested to be typed out it comes down to who is paying who to type them out and I am not sure about other committees
 - TL - budget committee also did them
 - SM - you can view the Select Board meeting minutes on the Town web site under Select Board page

Meeting called to order by BM at 5 p.m. followed by flag salute. *Note - Meeting was started early due to a Public Informational Meeting on Solar Moratorium at 6 p.m.*

Select Board Updates

Justin

1. Touched based with MMA on a retroactive on an employee salary when an increase is given, followed up with the Treasurer and she is all set
2. Sent a follow up email to our Supt of Schools, Leanne Condon, requesting an update on Jan 6th with Jan 13th set as alternative date
3. Called Swasey about culverts left at Transfer Station. The culverts were from a project in Dixfield and have been removed per Mark Thurston. I have not heard back regarding fill taken out of David Gunns property.

Brian

1. Steve (Swasey) called me confirming they hauled 2-3 truck loads back to the area David wanted it in. He was confused on what else Mr. Gunn wanted us to do. BM – There was not room between Bridge and culvert for fill. We will follow up with Mr. Gunn and ask him if he wants to come in to talk further about it
2. BM – I also asked Steve if he have an outlet for culverts and if so please let us know.

Department/Committee Reports

Janet Farrington, Librarian

1. The library trustees are looking to apply for grants to make improvements to the downstairs, additionally we need to do some work at the top of the landing. Paul Hutchins has offered to do the landing work for \$150. We have an older stove, benches and tables we would like to replace or just remove and we are asking for

permission to get rid of them. We have a donation of chairs and tables from a trustee who got them for free to replace the chairs and tables.

- BM - we can store them at the Town Hall and decide what to do with them. I will get over the look at them. A reminder that any town work requires contractors to show liability insurance prior to being hired
- 2. My book vendor went out of business, now using an Amazon account which requires a credit card and an account with Ingraham who allow invoicing and offer a discount
- 3. EP – (Library trustee) Our very active grant committee currently is using a survey to help them know what community members would like to see at the library and through these results they decided to work on the basement; people can fill out a survey at any time - they are available online and at the library

Meeting Minutes

- **Motion made to accept the Meeting Minutes** for December 2, 2025 by BM, seconded by JT
Vote - Carried

- **Financial Warrant #24**
Motion to pay Andover School the amount of \$107,742 made by BM, seconded by JT
Discussion – JT hopefully we can talk with the Superintendent soon
Vote - Carried

- **Motion to pay CN Brown** in the amount of \$1,457.03 made by BM, seconded by JT
Discussion – Diesel heating fuel
Vote - Carried

- **Motion to pay GPE** the amount of \$1,881.00 made by BM, seconded by JT
Discussion – Insurance
Vote – Carried

- **Motion to pay MedCare** amount of \$2,695.00 made by BM, seconded by JT
Discussion – None
Vote – Carried

- **Motion to pay Morrison Motors** the amount of \$7,058.27 made by BM, seconded by JT
Discussion – BM – it appears more work was needed verbiage was in the estimate; JT - we knew we had the numbers to cover it
Vote – Carried

- **Motion to pay Pike Industries** the amount of \$72,261.29 made by BM, seconded by JT
Discussion – FEMA payment on South Arm Road is under budget by ~\$12K; SP – is this part of the \$400+ we are responsible for? BM it is part of the money we asked to borrow, we have to have a discussion on how the pay back will work; see tape for full discussion
Vote – Carried

- **Motion to pay Steve Swasey** the amount of \$47,830.72 made by BM, seconded by JT
Discussion – Part of it is dust control in August and FEMA work on Lohnes Road and gravel for FEMA piece on South Arm Road
Vote – Carried

- **Motion to pay remainder of Warrant 24** in the amount of \$244,717.07 made by BM, seconded by JT
Vote – Carried

- **Wage Warrant #24**
Motion to pay Wage Warrant #24 for \$7,233.99 made by BM, seconded by JT
Vote - Carried
- **Motion to pay Wage Warrant #23** \$5,613.08 additional adjustment of \$1,166.73 for a new total of \$6,779.81 made by BM, seconded by JT
Discussion – Taxes
Vote - Carried

Old Business

- **Victualers & Lodging Policy Discussion**
Discussion – JT – due to shortened agenda move to next week’s agenda
- **Tire Fee Increase**
Motion to increase the tire recycling fees to \$4 per tire starting 1/1/26 made by BM and seconded by JT
Discussion – Mark recommended at least \$4, the increase, but would be OK with anything the board thinks is reasonable; see 12/9/25 tape for full discussion
Vote - Carried
- **ACO Position**
Motion to interview applicant for the position of Animal Control Officer on 12/16 at 4:30 p.m. made by BM and seconded by JT
Discussion – see tape for discussion
Vote – Carried
- **Tax Abatement for Property Tax Account 1108**
Motion to approve Tax Abatement for Scott and Christina Farrington, Map 6 Lot 8 Act 1108 in the amount of \$462.92 made by BM/ seconded by JT
Discussion – The abatement reflects reduction in current taxes for missing Homestead Exception removed in error by Assessor office when updating property acreage.
Vote – Carried
- **Tax Abatement for Property Tax Account 304**
Motion to approve Tax Abatement for Charles and Norma Farrington Map 6 Lot 9 Act. 304 for \$351.25 made by BM/ seconded by JT
Discussion – The abatement reflects reduction in current taxes for the Veteran and Homestead exemptions being removed when updating property changes by Assessors.
Vote – Carried

New Business

None

Other

- **Sign Budget Committee Appointee Letters (J Forrester/Donovan/M Forrester)**
- **EPL Information** – shared information in prep for the Workshop with employees January 20th at 5 p.m.
Motion – Set a workshop date with employees to review the Personnel Policy Ordinance on January 20, 2026 at 5 p.m. at the Town Hall prior to regular meeting made by BT, seconded by JT
Vote - Carried

Executive Session

None

Adjournment

Motion made to adjourn at 5:58 p.m. by BM, JT seconded.

Vote – Carried

Brian Mills

Brian Mills, Chair

Date: 12/12/25

Justin Thacker

Justin Thacker

Frederick Detheridge

Frederick Detheridge